

Job Title: Retail Sales Associate
Department: Retail Operations
Reports To: Assistant Retail Manager and Director of Retail Operations
Status: Part-time
Location: Red Rock Canyon National Conservation Area (Outside of Las Vegas, NV)
Elements Store, 1000 Scenic Loop Drive, Las Vegas, NV 89161
Salary: \$14.56 per hour

About the Organization

SNC operates a complex organization with a \$3 million-dollar annual budget and under fifty staff members. The organization provides opportunities to discover, understand, and enjoy your public lands. SNC is a partner that supports the U.S. Bureau of Land Management. Originally established in 1988 as the Red Rock Canyon Interpretive Association, SNC provides interpretive and educational programs, and develops related projects to enhance the visitor experience on federal public lands. This includes Red Rock Canyon National Conservation Area. For additional information, please visit our website at Southernnevadaconservancy.org.

Primary Responsibilities:

- Present a professional, welcoming appearance and demeanor with customers, guests, and colleagues. Be a Red Rock Canyon ambassador whenever you are on property by making the visitor feel welcome by being approachable and friendly.
- Be punctual to your assigned work time. Adhere to dress code as per employee manual. A clean and pressed uniform shirt and name tag are mandatory.
- Greet and engage with customers, answer questions on products and encourage sales by providing information.
- Direct customers to the information desk to get more information on RRC trails and other programs offered by SNC and BLM.
- Be attentive and alert on the sales floor when customers are present to answer questions and prevent store theft.
- Assist customers by ringing up merchandise selected per Point of Sale (POS) guidelines.
- Use proper cash handling practices when assisting customers.
- Learn the various artisans carried in the store and information provided to customers about their purchase.
- Keep interior of store clean, which includes daily dusting, cleaning glass, vacuuming the store floor at close, and other tasks as appropriate or assigned.
- Other tasks may be assigned which promote our mission and visitor experience.

To apply, please submit resume to Human Resources at

recruitment@snconservancy.org

Diversity, Equity, Inclusion Statement

Southern Nevada Conservancy (SNC) recognizes that public lands belong to all, and we are proud to be an Equal Opportunity Employer. SNC is committed to providing a workplace where a diverse mix of talented people shine and support the broad scope of work, we perform to help all members of the public to discover, understand, and enjoy our public lands. All qualified applicants will receive consideration for employment without regard to race, color, religion, creed, sex (including pregnancy), gender (including gender identity or expression, sexual orientation, marital status), national origin, ancestry, genetics, physical or mental disability, age, veteran status, or any other characteristic protected under applicable federal, state, or local law.